



## Reminder on COVID-19 Vaccine Wastage Reporting and Expired Doses

### What is wastage?

When COVID-19 vaccine doses are unused, spoiled, damaged, **or expired** they are considered vaccine wastage. The COVID-19 Vaccination Program requires providers to report wastage daily in NYSIIS.

**The most common reason for wastage is not using all doses before expiration or beyond use date/time.** Expiration date is the date vaccine must be used by if kept in its ideal storage conditions (i.e., Pfizer vaccine kept ultra-cold, Moderna vaccine kept frozen). When COVID vaccines are moved to alternate approved storage conditions, the beyond use date must be used. Beyond use date must never exceed the expiration date. A summary of COVID-19 vaccine beyond use dates and resources are listed below.

- Pfizer: [Pfizer-BioNTech COVID-19 Vaccine Beyond-Use Date \(BUD\) Tracking Labels for Vaccine During Freezer or Refrigerator Storage](#)
  - Freezer (-25° C to -15° C): Two weeks (14 days)
  - Refrigerator (2° C to 8° C): 31 days
  - After Puncture: 2° C to 25° C for up to 6 hours
- Moderna: [Moderna COVID-19 Vaccine Beyond-Use Date \(BUD\) Tracking Label for Vaccine During Refrigerator Storage](#)
  - Refrigerator (2° C to 8° C): 30 days
  - After Puncture: 2° C to 25° C for up to 12 hours
- Janssen/J&J: [Janssen COVID-19 Vaccine Preparation and Administration Summary](#)
  - After Puncture: 2° C to 8° C up to 6 hours, with brief periods at room temperature for the purpose of dose withdrawal only OR
  - 9° C to 25° C for up to 2 hours

In May 2021, the Department released guidance for responsible wastage to ensure there are no missed opportunities to vaccinate every eligible person when they are ready to be vaccinated. As such, puncturing a vial of COVID vaccine may result in some doses not being administered within the beyond use date/time limitations of punctured vials.

All doses that exceed expiration or beyond use date/time must be reported as wastage in NYSIIS. Please review the attached **COVID-19 Vaccine Wastage Reporting Guidance** for all wastage categories/reasons and step-by-step instructions for reporting wastage in NYSIIS.

Note: Wastage must not be accounted for by adding or subtracting doses from the Manage Inventory screens. It must be reported in the Manage Returns and Wastage module.

### **Why is reporting wastage important?**

Reporting wastage is an important part of maintaining accurate vaccine inventory in NYSIIS. Some reasons this is important include:

- NYSDOH uploads vaccine inventory from NYSIIS to Vaccine Finder and the CDC's reporting system daily. If you have your inventory publicly displayed and it is not correct in NYSIIS, patients may think you have a product you do not.
- NYSDOH reviews doses administered and current inventory to determine whether a COVID vaccine order can be approved. If your NYSIIS inventory is higher than your actual on-hand inventory, your order may be denied due to sufficient inventory based on NYSIIS data.
- Reporting wastage helps CDC measure how much inventory is needed in distribution warehouses.

### **Expiration Dates**

The FDA has authorized several extensions of COVID-19 vaccines. On June 10, 2021, the Janssen (J&J) COVID-19 vaccine was granted an expiration extension from 3 months to 4.5 months (an additional six weeks). On July 29, 2021, the FDA authorized another extension of Janssen (J&J) COVID-19 vaccine shelf life from 4.5 months to 6 months. On August 23, 2021 the FDA approved an amendment to the EUA for Pfizer-BioNTech extending the expiration dates of COVID-19 Vaccine from six to nine months. As manufacturers study the stability of these new products, future expiration extensions are possible.

It is critical that vaccination providers that have any product that has been issued an expiration extension in storage:

1. Mark the appropriate carton and vials with the new expiration date **and**
2. Update the expiration date in the NYSIIS inventory module (see below). **If this is not done, your inventory will automatically be marked as expired on the original expiration date!**

### **Expired Inventory in NYSIIS**

If you have any doses of expired vaccine in NYSIIS, you must report those doses as wastage. To check your expired vaccine inventory log into NYSIIS, navigate to Manage Inventory, and click Show Inventory. Change the radio button to "Expired."

**Manage Inventory**

Add Inventory for Site (NYS Vaccine Program)....

Show Transactions for Sites....

Return to the Previous Screen....

Add/Edit Inventory with 2D Barcode scan... Barcode:

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Site:  Show  Active  Inactive  Non-Expired  Expired

If any COVID-19 vaccine doses are shown in expired inventory (any inventory on hand quantity greater than 0), first check the attached **CDC Manufacturer Lot Numbers Expiration Dates** file to ensure there was not an expiration extension. If the lot number has expired, report any remaining doses as wastage per the attached **COVID-19 Vaccine Wastage Reporting Guidance**. Expired doses must be reported under the category of “Wasted: Other”.

**How to correct a lot number’s expiration date in NYSIIS**

Direct orders of Moderna and Janssen/J&J vaccines added to NYSIIS inventory via the Manage Transfers screen will populate in NYSIIS inventory with a placeholder expiration date of 12/31/2069. Any vaccine lots with this expiration date in NYSIIS, as well as any lots that have had expiration date extensions as identified in the attached **CDC Manufacturer Lot Numbers Expiration Dates** file, must have the expiration date updated in NYSIIS. Be sure to check expiration dates in Active and Expired inventory in NYSIIS.

To update the expiration date, from the Manage Inventory screen, click the blue hyperlink under trade name for the lot number you want to update.

**Manage Inventory**

Add Inventory for Site ( [REDACTED] )....

Modify Quantity On Hand for Selected Sites....

Show Transactions for Sites....

Return to the Previous Screen....

Add/Edit Inventory with 2D Barcode scan... Barcode:

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Site:  Show  Active  Inactive  Non-Expired  Expired

Note: Asterisk on the Lot Number indicates the lot was manually entered

Select	Trade Name	Lot Number	Inv On Hand	Active	Public	Exp Date
<input type="checkbox"/>	<a href="#">Janssen COVID-19 Vaccine</a>	202A21A	4	Y	Y	12/31/2069

This will bring you to the Edit Vaccine Inventory Information page. Correct the expiration date (mm/dd/yyyy format) and click Save.

**Edit Vaccine Inventory Information**

Site: [REDACTED]

Trade Name: Janssen COVID-19 Vaccine

Manufacturer: JANSSEN (J&J)

Funding Type: Public

NDC: 59676-0580-15  
Carton, 2 boxes of 10 multidose vials

Lot Number: 202A21A  
Note: Please enter Lot Number found on OUTER Packaging

Expiration Date: 09/21/2021

Lot Active: Yes

Doses on Hand: 4

Cost Per Dose (\$): 0.00

Save  
Cancel  
Add New

Note: If you are correcting the expiration date on a lot that is in Expired inventory, you must also change the Lot Active field to Yes.

If you have any questions about reporting wastage, correcting expiration dates, or other inventory issues, please email [COVID19vaccine@health.ny.gov](mailto:COVID19vaccine@health.ny.gov).